

Pursuant to proper notice, a public meeting of the County Commissioners in the County of Norfolk was held via teleconference on July 15, 2020, notice of said meeting having been posted as required by law.

Commissioners present were:

Chairman Francis W. O'Brien (via teleconference)
Commissioner Peter H. Collins (via teleconference)
Commissioner Joseph P. Shea (via teleconference)

Chairman O'Brien called the meeting to order at 1:00 pm.

Chairman O'Brien stated today's meeting is conducted under remote participation as detailed in Governor Baker's Order of March 12, 2020.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Executive Session Meeting of June 12, 2020 as submitted and not to release until the matter is settled

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Executive Session Meeting of June 18, 2020 as submitted and not to release until the matter is settled

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Open Session Meeting of July 8, 2020 as submitted

Chairman O'Brien asked for any public comments. There were no public comments.

Chairman O'Brien asked teleconference participants to identify themselves.

Those identifying themselves were: John McGowan (Superintendent of Buildings), Jeanne McLeish (Administrative Assistant), Bill Buckley (Assistant County Director), Michelle Labadini (Manager of Personal Services), Michael Mullen (County Director), Philip Iantosca (Manager of Administration and Budgets), Nancy Rockwell (CPO)

John McGowan, Superintendent of Buildings, presented the Capital Improvement Report and Coronavirus Update. He stated all court buildings opened under new policies on Monday. Mr. McGowan stated he received no complaints about signage, occupancy, or other reopening matters.

He reported on Quincy District Court. Mr. McGowan stated a vandal threw an object at the courthouse and broke a window. He stated the window is currently boarded and will be repaired.

Mr. Mullen reported on reopening the courts. He stated the County received several additional requests from Trial Court staff regarding reopening procedures. Mr. Mullen stated the Trial Court requested courtroom cleanings at 1 pm in addition to the previously scheduled cleanings

of all touch points and public areas at 10 am, 2 pm, and during the night shift. He stated the situation is evolving daily and he is monitoring reopenings closely. Mr. Mullen reported that the Trial Court inquired about air filterization at court facilities. He stated the County has older court buildings and he has been working with the Trial Court and County staff to compile a list of air filterization at Norfolk County Court Facilities and to ensure the County has necessary vendors and plans in place.

Commissioner Shea asked if anything was recovered inside Quincy District Court during the investigation of the broken window. Mr. McGowan stated he did not know if the investigation recovered anything.

Mr. Mullen thanked Mr. McGowan and Facilities Maintenance Staff for their hard work and dedication during the court reopening process.

Chairman O'Brien thanked Mr. McGowan for his report.

Chairman O'Brien announced the Commissioners executed personnel matters as follows:

Col. # 9 – Agricultural High School

Notice of Rate Increase for Nicholas J. Green as an On Call Student Labor (PS) JG: Flat Rate from \$13.50/hr. to \$14.25/hr., effective 7/8/20.

Col. # 20 – Wollaston Recreational Facility

Notice of Rate Increase for Donald I. Murphy as a Ranger JG: Flat Rate from \$11.00/hr. to \$13.00/hr., effective 7/15/20.

Notice of Contingent Employment for Zoe D. Robertson as Pro Shop Employee JG: Flat Rate \$13.00/hr., effective July 15, 2020.

Col. # 34 – Registry of Deeds

Notice of Resignation for Micaela O'Brien as Senior Clerk JG: 9-3 @ \$37,223.55/yr. effective July 1, 2020.

Chairman O'Brien announced there are no bid openings as detailed in Exhibit A.

Chairman O'Brien announced there are contract awards as detailed in Exhibit B.

Chairman O'Brien announced the Commissioners executed payroll and expense warrants as follows:

21-2	Payroll – County	197,320.38
21-1	Payroll – School	236,743.50
21-1.1	Payroll – School	27,276.22
07-02-21	Expense – County	997.03

Chairman O'Brien announced the Engineering Unit, AFSCME Council 93 Local Collective Bargaining Agreement will be tabled until next week.

Ms. Rockwell discussed the FY20 Reserve List. She stated the Reserve List is carried over from the prior fiscal year. Ms. Rockwell stated she reviewed the list with the County Accountant

and they removed unnecessary items. She stated the FY20 Reserve Lists is \$1,030,408.51 with a salary reserve of approximately \$749,000.00.

Commissioner Shea asked about the Reserve List difference from FY19 to FY20. Ms. Rockwell stated the FY20 Reserve List is approximately \$200,000 less than FY19.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the FY20 Reserve List as submitted by Nancy Rockwell, CPO

Mr. Mullen presented the Report of the County Director. Mr. Mullen is preparing an RFP for the County's independent audit. He stated the County has had the same firm for 4 years and it is healthy to have a fresh perspective. Mr. Mullen stated he is also working on an RFP for the County's performance and best practices audit.

Mr. Mullen stated the County will make an effort to upgrade technology in the Commissioners Office. He stated technology upgrades are needed as a result of necessary video conferencing.

He stated the County received an abutters' notice related to a construction project at 76 Old River Place. Mr. Mullen stated the project proposes to tie into the County's drainage easement. He stated the County received the notice late because of an error in mail distribution. Mr. Mullen stated he will take steps to ensure timely County mail distribution. He stated Joseph McNichols, PLS, is investigating the drainage easement matter.

Chairman O'Brien stated the drainage easement matter has been in front of the Dedham Conservation Commissioner. Chairman O'Brien stated he wants to protect the County's neighbors. Chairman O'Brien directed Mr. Mullen to send him a copy of the abutters' notice.

There being no further business to come before the Board, a motion was made by Commissioner Shea, seconded by Commissioner Collins and unanimously

VOTED: to adjourn the meeting

Meeting adjourned at 1:25 pm.

ATTEST:


Recording Secretary

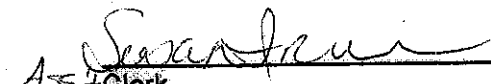

A. J. Clerk

EXHIBIT A
BID OPENINGS
JULY 15, 2020

Bids were publicly received by 1:30 PM at the Norfolk County Commissioners Meeting, pursuant to Chapter 30B of the MGL's.

No bids were opened.

EXHIBIT B
AWARDING OF CONTRACTS
JULY 15, 2020

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

VOTED: to award the following contract(s)

- 1. LEASE/PURCHASE OF TWO (2) GREENSMaster TRIFLEX HYBRID DIESEL MOWERS WITH TRADE IN OF TWO (2) GR3420 TRIFLEX MOWERS FOR A PERIOD OF FIVE (5) YEARS (STATE CONTRACT FAC88 PRICING)**

PNC Equipment Finance
1. Contract #20-7-21-700

as per bid submitted
in the amount of
\$14,000.00
for a total lease purchase price of
\$15,556.64/year
for a total of
\$69,776.34
for a period of five (5) years
State Contract FAC 88 Pricing