

Pursuant to proper notice, a public meeting of the County Commissioners of the County of Norfolk was held in their offices at the County Administration Building, 614 High Street, Dedham, MA in said County, on January 9, 2019 notice of said meeting having been posted as required by law.

Commissioners present were:
Commissioner Joseph P. Shea
Commissioner Peter H. Collins

Commissioner Shea called the meeting to order At 1:00 pm.

Rick Fitzpatrick, Business Manager, Norfolk County Agricultural High School, led the recitation of the Pledge of Allegiance.

A motion was made by Commissioner Collins, seconded by Commissioner Shea and

VOTED: To approve the Minutes of the Open Session Meeting of January 2, 2019 as submitted

A motion was made by Commissioner Collins, seconded by Commissioner Shea and

VOTED: To approve the Executive Session minutes of January 2, 2019 and to not disclose the minutes based on the fact that reason for the January 2, 2019 Executive Session still exists because said executive session related to approving the minutes of a December 19, 2018 Executive Session that related to a December 12, 2018 Executive Session that related to a December 5, 2018 Executive Session pertaining to minutes about a November 14, 2018 Executive Session pertaining to potential litigation against the County by an employee.

Commissioner Shea asked for any public comments. There were no public comments.

John McGowan, Superintendent of Buildings, presented the Capital Improvement Report. Mr. McGowan stated he discussed a Facilities Maintenance personnel matter with Mr. Hegarty. Mr. McGowan stated a Facilities Maintenance Job Vacancy is posted on the Administration Building first floor bulletin board.

He reported on Superior Court. Mr. McGowan stated Clerk Timilty requested some refurbishing work, including painting, in a Superior Court office.

Mr. McGowan stated Facilities Maintenance staff is preparing for the winter snow season.

Commissioner Shea announced the Board has executed personnel matters as follows:

Col. # 9 – Agricultural High School

Notice of Termination for Derrick C. Stokes as Seasonal Varsity Boys Basketball Coach, effective 12/14/18

Notice of Termination for Michael F. Tolland as a Substitute Instructor, effective 12/14/18

Notice of Termination for John R. Sanzi as a Substitute Instructor, effective 12/14/18

Notice of Termination for Stephen A. Koenig Substitute Instructor, effective 12/14/18

Notice of Termination for Katherine S. Butler as a Substitute Instructor, effective 12/14/18

Commissioner Shea announced that the Commissioners executed payroll and expense warrants as follows:

19-27	Payroll – County	132,968.85
19-26	Medicare – County	1,701.83
01-02-19	Expense – County	1,211,408.63
12-31-18	WRF – Credit Card Pymt	1,500.00

Commissioner Shea stated contracts were awarded on Wednesday, January 9, 2019 as noted on Exhibit B.

Commissioner Shea stated there are quote openings on Wednesday, January 9, 2019 as noted on Exhibit A.

Mr. Hegarty presented the Report of the County Director. He stated work continues on the new employee handbook. Mr. Hegarty stated employees may see a slight increase in their paychecks due to a MA state tax reduction. He stated Norfolk County is exempt from the new sick leave tax.

Mr. Hegarty stated the Administration Building Roof Project should be out for bid by the end of January. He stated the County's insurance company will review buildings in Dedham Complex for potential insurance rewrites. Mr. Hegarty state he and the insurance company representatives will review areas of potential under-insurance and/or over-insurance.

He stated the Commonwealth revised the Brookline District Court move in date for Brighton District Court business from May to March of 2019. He stated the Commonwealth will reimburse the County directly for any County paid expenses involved in the project. The County will not have to wait for payment in the Court Rental Reimbursement cycle.

Mr. Hegarty discussed a meeting of the Massachusetts Association of County Commissioners (MACCO). He stated County Commissioners from the remaining counties, joined by Registers of Deeds, and their respective staffs, met to discuss legislation related to Counties and Registry of Deeds collections. He stated attendees agreed on a goal to prepare and file proposals in a timely manner. Mr. Hegarty is arranging a conference call to discuss the legislative proposals on Monday .

Mr. Hegarty stated that he is working with the Registry of Deeds to determine if the Plymouth County proposed legislation would have a detrimental effect on Norfolk County if tied to excise collections. He stated Nantucket, Barnstable and Dukes County could be in a similar position.

Commissioner Shea stated the Commissioners and their staff need to review the proposals closely, as they may drastically affect excise revenues.

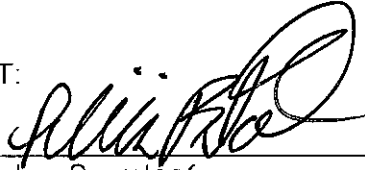
Richard Kennedy, First Assistant Register of Deeds, stated attendees did not receive a breakdown of the proposals so the details are not clear. He stated there are many moving parts regarding Plymouth County proposal. Mr. Kennedy offered to prepare the figures for Norfolk County upon receipt of the proposed formula.

There being no further business to come before the meeting, a motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously.

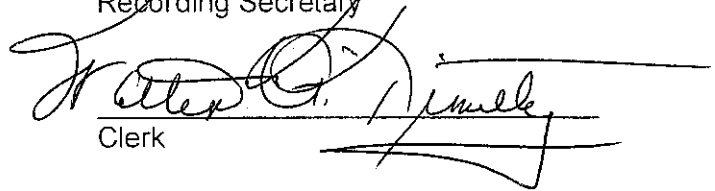
VOTED: to adjourn the meeting

Meeting adjourned at 1:35 pm

ATTEST:



Recording Secretary



Clerk

EXHIBIT A
QUOTE OPENINGS
JANUARY 9, 2019

Quotes were publicly received by 3:30PM by the Purchasing Department pursuant, to Chapter 30B of the MGL's.

1. CUSTODIAL SUPPLIES FOR THE COUNTY OF NORFOLK FOR A PERIOD OF ONE (1) YEAR

Central Poly-Bag Corp., Linden, NJ	as per bid submitted
W.B. Mason, Brockton, MA	as per bid submitted
Supply Works, Jacksonville, FLA	as per bid submitted
Imperial Bag & Paper Co., LLC, Franklin, MA	as per bid submitted
M.D. Stetson Co., Inc., Randolph, MA	as per bid submitted
Conlon Products, Inc., Lawrence, MA	as per bid submitted
HT Berry Corp., Canton, MA	as per bid submitted

2. ANIMAL/FISH FEEDS AND BEDDING FOR THE NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL

Gilmore's Inc., Walpole, MA	as per bid submitted
Sweet Meadow Feed & Grain, Sherborn, MA	as per bid submitted

3. GRAIN FOR THE NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL

Gilmore's Inc., Walpole, MA	as per bid submitted
Sweet Meadow Feed & Grain, Sherborn, MA	as per bid submitted

EXHIBIT B

AWARDING OF CONTRACTS

JANUARY 9, 2019

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

VOTED: to award the following contract(s)

#2 FUEL OIL, ULSD, UNLEADED GASOLINE, MID-GRADE UNLEADED GASOLINE FOR A PERIOD OF ONE (1) YEAR COMMENCING SEPTEMBER 1, 2019 THRU AUGUST 31, 2020 WITH AN OPTIONAL RENEWAL OF TWO (2) ONE (1) YEAR TERMS ENDING AUGUST 31, 2022.

Global Petroleum, Waltham, MA
1. contract #4-1-19-214

as per bid submitted
#2 Fuel oil
Fluctuating price
with a fixed adder over OPIS
Year 1 \$0.3696
Year 2 \$0.3796
Year 3 \$0.3896
Fixed price
with a fixed adder over NYMEX
Year 1 \$0.4408
Year 2 \$0.4508
Year 3 \$0.4608

Ultra Low Sulfur Diesel
Fluctuating price
with a fixed adder over OPIS
Year 1 \$0.5364
Year 2 \$0.5464
Year 3 \$0.5564
Fixed price
with a fixed adder over NYMEX
Year 1 \$0.5858
Year 2 \$0.5958
Year 3 \$0.6058

Unleaded Gasoline
 Fluctuating price
 with a fixed adder over OPIS
 Year 1 \$0.5228
 Year 2 \$0.5328
 Year 3 \$0.5428
 Fixed price
 with a fixed adder over NYMEX
 Year 1 \$0.5941
 Year 2 \$0.6041
 Year 3 \$0.6141

Unleaded Midgrade Gasoline
 Fluctuating price
 with a fixed adder over OPIS
 Year 1 \$0.5185
 Year 2 \$0.5285
 Year 3 \$0.5385
 Fixed price
 with a fixed adder over NYMEX
 Year 1 \$0.6341
 Year 2 \$0.6441
 Year 3 \$0.6451

SERVICING OF BURNERS AND BURNER CONTROLS (REBID) FOR A PERIOD OF ONE (1) YEAR WITH TWO (2) ONE (1) YEAR OPTIONS TO RENEW FOR THE COUNTY OF NORFOLK

Industrial Burner Systems
 2. contract #4-1-19-213

as per bid submitted
 in the amount of
 Year 1 Prev Maint \$5,650.00/yr
 Labor \$103/hr Regular
 \$103/hr Overtime
 Year 2 Prev Maint \$5,650.00/yr
 Labor \$105.00/hr Regular
 \$105.00/hr Overtime
 Year 3 Prev Maint \$5,650.00
 Labor \$107.00/hr Regular
 \$107.00/hr Overtime