

Pursuant to proper notice, a public meeting of the County Commissioners of the County of Norfolk was held in their offices at the County Administration Building, 614 High Street, Dedham, MA in said County, on January 23, 2019 notice of said meeting having been posted as required by law.

Commissioners present were:
Chairman Francis W. O'Brien
Commissioner Joseph P. Shea
Commissioner Peter H. Collins

Chairman O'Brien called the meeting to order at 1:00 pm.

John McGowan, Superintendent of Buildings, led the recitation of the Pledge of Allegiance.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Open Session Meeting of January 16, 2019 as submitted

Chairman O'Brien asked for any public comments. There were no public comments.

John McGowan, Superintendent of Buildings, presented the Capital Improvement Report. He reported on winter storm snow removal and cleanup. Mr. McGowan stated the Facilities Maintenance Bobcat failed several times during the recent snow removal efforts. He recommends purchasing a new Bobcat with snow blower capability. Mr. McGowan stated he could trade in the existing Bobcat or the Commissioners could give the current Bobcat to Norfolk County Agricultural High School with the hope that the school's mechanics could repair the equipment.

Commissioner Shea asked about the cost of a new Bobcat. Mr. McGowan stated the cost of a properly equipped Bobcat is approximately \$44,000-\$50,000, and that funding for a new Bobcat was included in the FY19 budget. He stated he will compare costs between vendors. Chairman O'Brien asked about the procurement process. Nancy McNealy, Chief Procurement Officer, stated the County may purchase a new Bobcat from state contracts.

After a general discussion, Commissioner Collins made a motion, seconded by Commissioner Shea and unanimously

VOTED: to allow the Facilities Maintenance Department to proceed with purchasing a new Bobcat

Mr. McGowan reported on Brookline District Court. He stated Trial Court security staff recommended altering access and egress to the court building. Mr. McGowan stated Judge White is not in favor of changing the current plans. He stated Judge White recommended a key fob entry system. Mr. McGowan stated parking will be an issue at Brookline District Court when Brighton District Court staff and business move into Brookline Court.

He reported on Stoughton District Court. Mr. McGowan stated Facilities Maintenance staff painted several rooms in the Court building.

Chairman O'Brien announced there were no personnel matters to execute.

Chairman O'Brien announced that the Commissioners executed payroll and expense warrants as follows:

19-29	Payroll – County	131,822.82
19-29	Medicare – County	1,684.88
01-04-19	School – Expense	455,576.22

Chairman O'Brien stated no contracts were awarded on Wednesday, January 23, 2019 as noted on Exhibit B.

Chairman O'Brien stated there are no bid openings on Wednesday, January 23, 2019 as noted on Exhibit A.

Robert Pierson presented the Report of the RSVP Director as detailed in Exhibit C.

Chairman O'Brien thanked Mr. Pierson for his report.

Mr. Hegarty presented the Report of the County Director. He reported on the FY18 Schedule of Costs (SOC) to Service Court Facilities. Mr. Hegarty stated the SOC is currently \$4.114M and meets FY18 Court Rental revenue estimates. He thanked Philip Iantosca, Manager of Administration and Budgets, for his work compiling the SOC. Mr. Hegarty stated the state reimburses Norfolk County at a per square foot rate of \$25.27.

He reported on the employee handbook which has been sent to all departments. Mr. Hegarty stated departments have until February 1 to submit their comments and suggestions.

Mr. Hegarty reported on personnel services. He stated Michelle Labadini, Manager of Personnel Services, is working on Affordable Care Act compliance. Mr. Hegarty stated Mayflower Municipal Health Group (MMHG) will offer a high deductible plan to subscribers. He recommended waiting one year and reviewing the experience of other MMHG members before offering to Norfolk County employees. Mr. Hegarty stated the high deductible plan results in a large amount of paperwork. He stated the County would incur considerable "up front" costs with the high deductible plan.

He reported on the FY20 Budget. Mr. Hegarty stated Commissioners' staff is compiling indirect cost figures. He stated there is a FY20 Budget Workshop next Tuesday. Staff will be trained on the new budget worksheets.

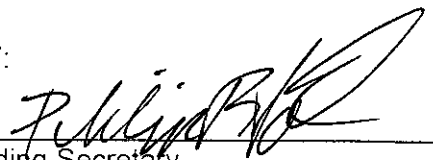
Mr. Hegarty reported on legislation. Both pieces of County legislation now have docket numbers. He stated the excise fee legislation is docket HD# 1105 and the Community Compact Grant legislation is docket HD# 1823.

There being no further business to come before the meeting, a motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously.

VOTED: to adjourn the meeting

Meeting adjourned at 1:35 pm

ATTEST:



Recording Secretary



Clerk, ~~Asst.~~

EXHIBIT A

BID OPENINGS

JANUARY 23, 2019

Sealed bids were publicly opened at 1:30PM at the Norfolk County Commissioners meeting, pursuant, to Chapter 30B of the MGL's.

No bids were opened.

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EXHIBIT B

AWARDING OF CONTRACTS

JANUARY 23, 2019

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

VOTED: to award the following contract(s)

No contracts were awarded.

**Robert Pierson, RSVP Director
January 2019 Report**

RSVP Activities and Events

- Brockton VA Annual Holiday Sing with 4 RSVP volunteers & 2 staff. 12/18/18
- 152 Veteran Afghans and lap robes donated in past 12 months.
- **Operation Gratitude Holiday Drive** from Nov 25 - Dec 31, 2018 with drop off points at County office, Norwood Hospital, Norfolk Council on Aging, Canton Veterans and Weymouth Veterans office. Total 3058 veteran items donated, including 220 cards and letters, 770 AA,AAA batteries, 331 packs of gum, 226 lip balms, 199 deodorants, 159 decks of playing cards, 182 pairs of hand warmers and 152 pairs of socks. Additional donations were received from the Dedham Rotary Club & St. Jude's Church, Norfolk. -249 lbs 26 boxes

Outreach and Recruiting

- 560 copies of our Nov-Dec 2018 RSVP newsletters were mailed out to volunteers and station partners on Thursday.
- Presentation to MA Commission for the Blind for friendly visiting with blind/visually impaired individuals who reside in Norfolk County. 12/5/18
- Senior Corps/Rep. Kennedy Volunteer Event 12/8/18
- Norwood and Quincy Career Centers volunteer recruitment.

Partner Sites and Programs

- Stoughton Council on Aging- new partnership agreement for Meals on Wheels. 12/17/18
- new RSVP Friendly Visitor Program surpasses first year goal of 10 visitors, with 11.

CNCS Grant

- New Criminal History Check (CHC) system (fingerprinting and NSOPW) is being implemented nationally, where initial costs will be covered by a grant augmentation. CNCS Implementation and Sustainability Plan which will move State oversight on Grantees to a Regional oversight. This will likely mean a change in with whom and how we work on Federal grant procedures, effect in 2020.

Unduplicated Volunteers with submitted timesheets	New Grant Target	January 2017 - December 2017 (year ago)	January 2018 - December 2018 (current period)
Tutoring-Public Schools	>50	46	57
Food Delivery	>25	28	31
Food Pantry	>20	19	20
In-Home Friendly Visiting	>10	4	11
Veterans w/ disabilities	>10	7	9
Veterans transportation	>25	27	33
Veterans bene-assistance	>5	5	4
Other veterans services	>40	44	50
Other RSVP Priorities	<100	111	91
Unduplicated Volunteers	285	291	306