

Pursuant to proper notice, a public meeting of the County Commissioners of the County of Norfolk was held in their offices at the County Administration Building, 614 High Street, Dedham, MA in said County, on April 24, 2019 notice of said meeting having been posted as required by law.

Commissioners present were:  
 Chairman Francis W. O'Brien  
 Commissioner Peter H. Collins  
 Commissioner Joseph P. Shea

Chairman O'Brien called the meeting to order at 1:00 pm.

John McGowan, Superintendent of Buildings, led the recitation of the Pledge of Allegiance.

A motion was made by Commissioner Collins, seconded by Commissioner Shea and

VOTED: To approve the Minutes of the Open Session Meeting of April 17, 2019 as submitted

Chairman O'Brien asked for any public comments. There were no public comments.

John McGowan, Superintendent of Buildings, presented the Capital Improvement Report. He stated that the Maintenance Department has two non-operational vans that he would like to declare surplus and asked if the Norfolk County Agricultural High School could be interested in repairing them. Nancy McNealy, Procurement Officer, told the Commissioners that the County has a process to follow when it has surplus equipment and that we have to follow the process when dealing with the vans.

Mr. McGowan also reported on a roof issue at Quincy District Court. He believes that air from the HVAC system caused the roof to separate during a recent rain storm and caused water leaks on the building's ceiling tiles. He said that the roof is being repaired and that impacted ceiling tiles have been replaced.

Mr. McGowan also reported to the Commissioners that two trees at Superior Court may be dying. He told the Commissioners that he is paying close attention to them and will present the Commissioners with a plan to replace them if necessary.

Commissioner Collins and Chairman O'Brien thanked Mr. McGowan for his report.

Chairman O'Brien announced there were no personnel matters upon which the Commissioners acted.

Chairman O'Brien announced the Commissioners executed payroll and expense warrants as follows:

19-42	Payroll – County	132,147.68
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Attachments:

1. Memo to Frank Hegarty, County Director, from Joseph McNichols, PLS, County Surveyor, regarding Elm Street, Medfield, dated April 22, 2019.
2. Proposed Agreement for Provision of Personnel and Railroad Management

04-04-19	Expense – County	24,016.85
19-42	Payroll – School	298,292.50

Chairman O'Brien stated contracts were awarded on Wednesday, April 24, 2019 as noted on Exhibit B.

Chairman O'Brien stated there are no bid openings on Wednesday, April 24, 2019 as noted on Exhibit A.

County Director Frank Hegarty explained the next item on the agenda was a proposed vote by the Commissioners have Chairman O'Brien, on the Commissioners' behalf, assent to the petition of David P. Reilly and Kathleen M. Reilly of Medfield. County Director Hegarty reported that Attorney Scott Lopez has spoken with the Land Court about the request and that Attorney Lopez does not object to the Commissioners signing the assent. The Engineering Department has also reviewed the plan and it does not encroach on the county layout of Elm Street in Medfield.

A motion was made by Commissioner Collins, seconded by Commissioner Shea and

VOTED: To allow Chairman O'Brien, on the Commissioners' behalf, assent to the petition of David P. Reilly and Kathleen M. Reilly for approval of Land Couty Plan No. 17521-M and request that the Court allow the same.

Nancy McNealy presented the report of the Procurement Officer to the Commissioners. She reported that work on the Administration Building roof has been complete and that insulation work in the building is scheduled for next week, based on the contract signed during the meeting by the Commissioners. Ms. McNealy is also working on finalizing the bid for the weatherization and the brick veneer upgrades to the building, which, along with an A/C replacement, will complete the Administration project.

Frank Hegarty presented the report of the County Director. He thanked Ms. McNealy for her efforts on the Administration building projects and said that he expects the final total costs for each of the projects to come in under budget. He also said that the County just recently received a final proposed agreement from Keolis for the work the County Engineering Department is providing for the Town of Needham. The agreement has been reviewed by Attorney Lopez and Mr. Hegarty asked the Commissioners to vote to allow Chairman O'Brien to execute it on their behalf.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To allow Chairman O'Brien, on the Commissioners' behalf, to execute the said agreement between Keolis Commuter Services, LLC and the County of Norfolk.

County Director Hegarty also provided the Commissioners with an update on efforts to modernize the County funding formula in the House budget process. Mr. Hegarty said that an


amendment proposed with the support by the Association of County Commissioners was not approved by the House, but that chances look better in the Senate based on its support of a related measure in last year's budget process. Chairman O'Brien said that the need to update the formula is long overdue, but that the effort remains an uphill battle and wished Director Hegarty luck in the endeavor.

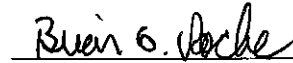
There being no further business to come before the meeting, a motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously.

VOTED: to adjourn the meeting

Meeting adjourned at 1:30 pm

ATTEST:

  
Recording Secretary

  
Clerk, ~~Asst.~~

**EXHIBIT A**  
**BID OPENINGS**  
**APRIL 24, 2019**

Bids were publicly received by 1:30 PM at the Norfolk County Commissioners Meeting, pursuant to Chapter 30B of the MGL's.

No bids were opened.

**EXHIBIT B****AWARDING OF CONTRACTS****APRIL 24, 2019**

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

**VOTED:** to award the following contract(s)

**SOUTHWEST GUTTER REPLACEMENT FOR THE NORFOLK COUNTY SUPERIOR COURTHOUSE**

Capeway Roofing Systems, Inc.,  
1. contract #3-4-19-226

as per bid submitted  
in the amount of  
\$27,600.00

**RE-INSULATION FOR THE NORFOLK COUNTY ADMINISTRATION BUILDING**

Anderson Insulation, Inc  
1. contract #3-4-19-227

as per bid submitted  
in the amount of  
\$17,000.00  
for phase 1 ceiling insulation  
above hung ceiling

**REPLACEMENT OF THE EXISTING WRAP-AROUND SARNAFIL MEMBRANE ROOF-  
UPPER MAIN ROOF AT THE NORFOLK COUNTY REGISTRY OF DEEDS BUILDING**

John F. Shea, Inc.  
1. contract# 3-4-19-228

as per bid submitted  
in the amount of  
\$150,475.00

**ON CALL PLUMBER "AS NEEDED" FOR THE COUNTY OF NORFOLK TO INCLUDE ANY OF IT'S TOWNS OR CITIES FOR A PERIOD OF ONE (1) YEAR WITH TWO ONE (1) YEAR OPTIONS TO RENEW**

D&F Plumbing & Heating  
1. contract #4-4-19-229

as per bid submitted  
in the amount of:  
Labor Regular Working Hours  
Licensed Plumber \$110.00/hr  
Plumber's Assistant \$70.00/hr  
Overtime/Emergency Repair  
Licensed Plumber \$165.00/hr  
Plumber's Assistant \$105.00/hr  
No discount on parts  
No change optional years 2&3

**ROOFING MAINTENANCE/INSPECTION REPAIR "AS NEEDED" FOR THE COUNTY OF NORFOLK TO INCLUDE ANY OF IT'S TOWNS OR CITIES FOR A PERIOD OF ONE (1) YEAR WITH TWO ONE (1) YEAR OPTIONS TO RENEW**

John F. Shea, Inc.  
1. contract # 4-4-19-230

as per bid submitted  
Labor Regular Working Hours  
\$100.00/hr  
Overtime  
\$135.00/hr.  
Snow Shoveling Roofs  
Labor Regular Working Hours  
\$125.00/hr.  
Overtime  
\$150.00/hr  
No discount on parts  
No change optional years 2&3

**ON CALL ELECTRICIAN "AS NEEDED" FOR THE COUNTY OF NORFOLK TO INCLUDE ANY OF IT'S TOWNS OR CITIES FOR A PERIOD OF ONE (1) YEAR WITH TWO ONE (1) YEAR OPTIONS TO RENEW**

Gone Green Electric  
1. contract #4-4-19-231

as per bid submitted  
in the amount of:  
Labor Regular Working Hours  
Licensed Electrician \$74.00/hr  
Electricians Assistant \$56.00/hr  
Overtime/Emergency Repair  
Licensed Electrician \$94.00/hr.  
Electrician's Assistant \$76.00/hr  
No discount of parts  
No change optional years 2&3

**FERTILIZER FOR THE NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL FOR A PERIOD OF ONE (1) YEAR**

Carolina Eastern Vail  
1. contract #9-4-19-232

as per attached quote  
for item #1

Harrell's  
2. contract #9-4-19-233

as per attached quote  
for item #4