

Pursuant to proper notice, a public meeting of the County Commissioners of the County of Norfolk was held in their offices at the County Administration Building, 614 High Street, Dedham, MA in said County, on July 11, 2018 notice of said meeting having been posted as required by law.

Public officials present were
Commissioner Francis W. O'Brien
Commissioner Joseph P. Shea
Commissioner Peter H. Collins
Walter F. Timilty, Clerk

Principals present were:
Francis A. Hegarty, County Director
Philip R. Iantosca, Recording Secretary

Chairman O'Brien called the meeting to order at 1:00 pm.

Robert Pierson, RSVP Director, led the recitation of the Pledge of Allegiance.

Chairman O'Brien called for a moment of silence in memory of Walter Hannon, Sr. former Mayor of Quincy and Richard Shea, brother of Commissioner Joseph Shea both of whom passed away recently.

John Vignoni, Maintenance Supervisor, will present the Capital Improvement Report next week.

A motion was made by Commissioner Collins, seconded by Commissioner Shea and

VOTED: To approve the Minutes of the Meeting of June 27, 2018 as amended

A motion was made by Commissioner Collins, seconded by Commissioner Shea and

VOTED: To approve and execute personnel matters as follows:

Col. #9 – Agricultural High School

Notice of Retirement for David L. Richards as 182 Day Instructor, effective 6/30/2018

Notice of Retirement for Joanne Tankard Smith as 182 Day Instructor, effective 6/30/2018

UNFINISHED BUSINESS

Chairman O'Brien asked if there was any old business to consider. Hearing none, Chairman O'Brien continued to new business.

NEW BUSINESS

A motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously

VOTED: To approve and execute payroll warrants as follows:

18-52	Payroll – County	137,902.44
18-52	Medicare – County	1,720.02
18-52	Payroll – School	308,868.82
18-52	Medicare – School	4,157.54
19-01	Payroll – County	149,616.56
19-01	Medicare – County	1,878.28

A motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously

VOTED: To approve and execute expense warrants as follows:

07-01-19	Expense – County	200,205.37
7-2-18	WRF – Credit Card Pymt	34,390.00
6-21-18	WRF – Sales Tax DOR	2,601.76

Chairman O'Brien stated contracts were awarded on Wednesday, July 11, 2018 as noted on Exhibit B.

Chairman O'Brien stated there are no bid openings on Wednesday, July 11, 2018 as noted on Exhibit A.

Treasurer James Timilty, Carolyn Serra, Junior Accountant, and the Treasurer's Office Staff joined the meeting to acknowledge Ms. Serra's retirement. Chairman O'Brien thanked Ms. Serra for her 20 years of service to Norfolk County. Treasurer Timilty commended Ms. Serra for her hard work and dedication over her 20 years of service. Ms. Serra thanked the Commissioners and Treasurer Timilty for their kind words.

A motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously

VOTED: To approve and allow the FY19 Norfolk County Assessment in the amount of \$6,302,696

A motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously

VOTED: To approve and allow the May 2018 Trial Balance from Joseph D'Auria, County Accountant

Mr. Hegarty discussed Fiscal Year 2018 Registry of Deeds revenues. He stated June excise receipts were approximately \$22,000 above estimates and June fee collections were

approximately \$13,000 below estimates. Mr. Hegarty stated FY18 Registry year-end revenues were \$426,541 below estimates.

Mr. Pierson presented the Report of the RSVP Director as detailed in Exhibit C.

Chairman O'Brien thanked Mr. Pierson for his report.

Mr. Hegarty presented the Report of the County Director. He discussed two charitable rate requests at Presidents Golf Course.

A motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously

VOTED: To approve the charitable rate for the Marc Susi Memorial Golf Tournament

A motion was made by Commissioner Shea, seconded by Commissioner Collins and unanimously

VOTED: To approve the charitable rate for the South Shore Children's Fund Golf Tournament

Commissioners' staff will notify Presidents Golf Course staff.

Mr. Hegarty discussed FY18 Year End business. He thanked department heads and Commissioners' staff for their efforts ensuring a strong closing of the fiscal year end books.

Mr. Hegarty will meet with Norfolk County Engineering Department AFSCME members to address necessary minor contract changes related to OSHA standards. He stated the recent Supreme Court Janus decision does not immediately impact Norfolk County.

Mr. Hegarty provided an update on the Information Technology issue discussed during the Commissioners' June 27, 2018 meeting. He said that a proposed policy for the Commissioners' review and approval would be forthcoming. Mr. Hegarty added that the proposal would seek to address the concerns brought forward by Commissioner Shea, Register O'Donnell, Jim Limbey, Chief Information Officer, and the July 5, 2018 correspondence received from Joe McNichols, County Surveyor, which had been separately distributed to each of the Commissioners immediately prior to the meeting.

In light of concerns arising from his independent review of the July 5, 2018 correspondence from Joe McNichols, County Surveyor, a copy of which was received by Commissioner Collins immediately prior to the meeting, a motion was made by Commissioner Collins to go into executive session to discuss strategy with respect to collective bargaining or litigation, the chair having stated that an open meeting may have a detrimental effect on the bargaining or litigating position of the County, to return to open session prior to adjournment. Chairman O'Brien called the roll and

Commissioner Collins voted "yes"
Commissioner Shea voted "yes"
Chairman O'Brien voted "yes"

VOTED: to go into executive session at 1:30 PM

After discussion, it was moved by Commissioner Collins to return to open session.

Chairman O'Brien called the roll and

Commissioner Collins voted "yes"

Commissioner Shea voted "yes"

Chairman O'Brien voted "yes"

And

VOTED: to return to open session at 2:35 PM

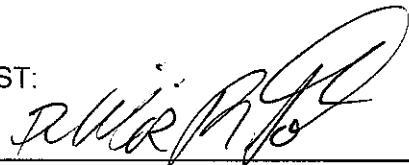
Chairman O'Brien announced no vote was necessary as a result of the executive session.

There being no further business to come before the meeting, a motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously.

VOTED: to recess the Norfolk County Commissioners' Meeting of July 11, 2018 to allow any Fiscal Year end 2018 business to come forward

Meeting recessed at 2:40 pm

ATTEST:



Recording Secretary



Asst. Clerk

EXHIBIT A
BID OPENINGS
JULY 11, 2018

Sealed bids were publicly opened at 1:30 PM at the Norfolk County Commissioners meeting, pursuant, to Chapter 30B of the MGL's.

No bids were opened.

EXHIBIT B
AWARDING OF CONTRACTS
JULY 11, 2018

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

VOTED: to award the following contract(s)

LEASE/PURCHASE OF ONE (1) TORO GROUNDSMASTER 4500-D AND ONE (1) TORO PRO1750 TOGETHER WITH ALL ATTACHMENTS FOR A PERIOD OF FIVE (5) YEARS (STATE CONTRACT FAC88)

TCF Equipment Finance
1. Contract #20-7-19-200

as per bid submitted
in the amount of \$19,919.00/yr
for a total of \$99,595.00

**Robert Pierson, RSVP Director
June 2018 Report**

RSVP Activities and Events

- RSVP Veteran Book Club Norwood- 10 attendees (June 12)
- RSVP Advisory Board Meeting (June 21)
- RSVP end of School Year Celebration (June 27)
- RSVP Rides for Veterans Transportation Program presentation in D.C. area (on July 17)
- RSVP Veterans programs on Franklin Cable with Dale Kurtz (on July 20)

Outreach and Recruiting

- 510 copies of our May-June 2018 RSVP newsletters were mailed out to volunteers and station partners on Friday, June 1st.
- Quincy and Norwood Career Centers volunteer recruitment.
- Bill Topham Veteran Driver for Honor Flight
- **17 new RSVP volunteers recruited in last two months.**

Partner Sites and Programs

- Site Visit- Weymouth CoA interviews with two new RSVP Friendly Visitor volunteers. New friendly visitor in collaboration with Westwood CoA.
- 16 veteran lap robes delivered to West Roxbury VA.
- **84 rides have been given to Veterans in the last 4 weeks, through RSVP Rides for Vets.**

CNCS Grant - Gift decision of RSVP umbrellas made.

Over 160 affirmative luncheon responses received to date. 25 donated gifts to date. Dedham and Needham Banks are sponsors. Theme is "Volunteers Make a World of Difference." Cris and Robert at National Senior Corps Convening (7/16-18).

Unduplicated Volunteers with submitted timesheets	New Grant Target	Jun 2016 - May 2017 (year ago)	Jun 2017 - May 2018 (current period)
Tutoring-Public Schools	>50	51	45
Food Delivery	>25	27	27
Food Pantry	>20	20	20
Non-Vet Friendly Visiting	>5	0	6
Other Priorities	<100	125	108
Veterans w/ disabilities	>10	15	16
Veterans transportation	>25	30	27
Veterans bene-assistance	>5	2	5
Other veterans services	>45	30	42
unduplicated Volunteers	285	300	296