

Pursuant to proper notice, a public meeting of the County Commissioners of the County of Norfolk was held in their offices at the County Administration Building, 614 High Street, Dedham, MA in said County on July 31, 2019, notice of said meeting having been posted as required by law.

Commissioners present were:  
Chairman Francis W. O'Brien  
Commissioner Peter H. Collins  
Commissioner Joseph P. Shea

Chairman O'Brien called the meeting to order at 12:00 pm.

Chairman O'Brien entertained a motion that the Commissioners enter into Executive Session pursuant to Purpose 2, to conduct collective bargaining sessions with AFSCME Local 93, Registry Workers, specifically grievances filed pursuant to the Collective Bargaining Agreement; and pursuant to Purpose 3, to discuss strategy with respect to collective bargaining with AFSCME Local 93, Registry Workers, specifically grievances filed pursuant to the Collective Bargaining Agreement, as an open meeting would have a detrimental effect on the bargaining position of the Commissioners. Said motion was made by Commissioner Shea, seconded by Commissioner Collins.

Chairman O'Brien called the roll and

Commissioners Collins voted "yes"  
Commissioner Shea voted "yes"  
Chairman O'Brien voted "yes", and it was so

VOTED: To enter into Executive Session at 12:02 pm

The Commissioners returned to Open Session at 12:56 pm.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Open Session Meeting of July 24, 2019 as submitted

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Joint Open Session Meeting of July 17, 2019

Chairman O'Brien asked for any public comments. No one present addressed the Board.

John McGowan, Superintendent of Buildings, presented the Capital Improvement Report. He reported on Superior Court. He stated contractors are preparing and lining the chimney for conversion to gas fuel. Mr. McGowan stated the gas company must trench from the court building to the street to connect gas lines. Frank Hegarty, County Director, stated there are state reimbursement programs for oil tank removal. Mr. McGowan will research the reimbursement programs.

Mr. McGowan reported on Registry of Deeds. He stated replacement of the damaged air conditioning leak pan is cost prohibitive. Mr. McGowan stated Facilities Maintenance repaired and restored the unit to working condition and installed a back up pump.

He reported on Quincy District Court. Mr. McGowan stated garage entrance door repair is underway. He stated the County Carpenter will install a frame for a new door and cement workers will repair stone and brick portions of the entrance. Mr. McGowan stated a leaking expansion joint above the door caused the key card security system to malfunction. Commissioner Shea asked about the duration of the repair project. Mr. McGowan stated the project will take several days. He stated the County Carpenter will secure the entryway with a plywood enclosure that cannot be accessed from outside.

Mr. McGowan discussed Facilities Maintenance staffing.

Chairman O'Brien thanked Mr. McGowan for his report.

Chairman O'Brien announced the Commissioners acted upon personnel matters as follows:

Col. #9 Agricultural High School

Notice of Appointment for Max F. Kane as Student Worker – Summer Camp, JG: Flat at \$12.50/hr effective 7/9/2018.

Notice of Appointment for Laura E. Boutilier as Student Worker – Summer Camp, JG: Flat at \$12.00/hr effective 7/9/2018.

Notice of Full Time Equivalent (FTE) change for Michele J. Fegley from .8 to 1.0, JG: 4-5 at \$67,561.69/yr effective 8/26/19.

Chairman O'Brien announced the Commissioners executed payroll and expense warrants as follows:

20-04	Payroll – County	144,321.67
20-04	Payroll – School	339,100.55
20-04.2.10	Payroll – School	43,068.30
20-01	Expense – School	194,347.62
07-05-20	Expense – County	905,835.42

Chairman O'Brien stated no contracts were awarded on Wednesday, July 31, 2019 as noted on Exhibit B.

Chairman O'Brien stated there are no bid openings on Wednesday, July 31, 2019 as noted on Exhibit A.

Dale Kurtz presented the Report of the Veterans' Services Advocate as detailed in Exhibit C.

Mr. Kurtz announced the passing of the Wrentham Veterans' Services Officer Kenneth Oles.

Chairman O'Brien thanked Mr. Kurtz for his report.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To allow the charitable rate for the Rick McLaughlin Golf Tournament at Presidents Golf Course on September 27, 2019.

Commissioners' staff will notify Presidents' Golf Course staff of the vote.

Mr. Hegarty presented the Report of the County Director. He reported on FY19. Mr. Hegarty stated year-end closing is slightly behind schedule due to an unexpected absence in the Treasurer's Office. He stated the Unexpended Balance should meet estimates.

He reported on Administration Building and Dedham District Court Elevator Replacement. Mr. Hegarty stated he received estimates for both elevators. He stated the estimate for replacement of the Administration Building Elevator is approximately \$135,000.00 and the Dedham District replacement is slightly higher. He stated a past manhole explosion may have caused the elevator electrical issues.

Mr. Hegarty stated the Administration Building Facade Project will begin next week.

He stated the Public Employee Committee (PEC) meeting has been postponed until September.

Mr. Hegarty stated there is a County-wide shortage of Town Administrators and qualified candidates. He stated Norfolk County is positioned to facilitate coordination and regional cooperation between Norfolk County municipalities.

He reported crews will film the motion picture "I Care A Lot" at the Registry of Deeds August 14-16. Mr. Hegarty stated filming in Dedham Square generates considerable revenue for area businesses. Mr. Hegarty stated he is in the process of writing the filming contract.

Commissioner Collins asked for an update on the County Accountant, Joseph D'Auria. Mr. Hegarty stated Mr. D'Auria is recovering well from his injuries and may return to work on part time basis in the near future.

There being no further business to come before the meeting, a motion was made by Commissioner Collins, seconded by Commissioner Shea and unanimously.

VOTED: to adjourn the meeting

Meeting adjourned at 1:25 pm

ATTEST:   
\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Clerk

**EXHIBIT A**

**BID OPENINGS**

**JULY 31, 2019**

Bids were publicly received by 1:30 PM at the Norfolk County Commissioners Meeting, pursuant to Chapter 30B of the MGL's.

No bids were opened.

**EXHIBIT B**  
**AWARDING OF CONTRACTS**

**JULY 31, 2019**

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

**VOTED:** to award the following contract(s)

No contracts were awarded.

EXHIBIT C  
Norfolk County Veterans Advocate  
Commissioners' Report  
31 July 2019

6/6

The Norfolk County Veteran Service Advocate maintains contact and more importantly relationships with all VSO's within the county as well as VSO's throughout the state and other vital contacts for the service of our veterans.

Provided workshop on VA Pension Claims at Assisted Living Center in June. Twelve attendees plus center staff attended.

Presentation at the Avon Council on Aging about Massachusetts and VA benefits in July. Fourteen attendees. Taped by Avon community television.

Hosted Memorial Day Breakfast on May 24<sup>th</sup>. Participated in Memorial Day parade and ceremony on Memorial Day.

Visited local elementary schools in May and June, talking about veterans and military service.

Attended services for Wrentham VSO. Assisting widow with benefits.

Represented Norfolk County at a Fisher House Boston recognition event in Boston on 'Old Ironsides'.

Participated in a remembrance service at Arlington National Cemetery.

Served as speaker at Flag Day Ceremony for local Elks Lodge.

Dialed in to a 'Mission Act' conference call hosted by the VA. Much to learn about this

Attended MVSOA training program in June.

Participated in the Norfolk County Regional Services Meeting.

Attended Norfolk County Sheriff discussion about supporting transitioning inmates.

Met with Franklin HR Director to review state laws and regulations concerning National Guard and Reserve Service Members.

Conducted three Vietnam War Commemoration Lapel Pin Ceremonies. One was ad hoc.

Have worked with Boy Scouts on their Eagle Scout projects.

Norfolk County VSA will host DVS and VA mini training session in Franklin on August 20<sup>th</sup> for County and regional VSO's.

Host Veterans Coffee Social on the 1<sup>st</sup> Wednesday of the month at the Franklin Senior Center.

As always, helping veterans.