

Pursuant to proper notice, a public meeting of the County Commissioners of the County of Norfolk was held in their offices at the County Administration Building, 614 High Street, Dedham, MA in said County, on December 19, 2018 notice of said meeting having been posted as required by law.

Commissioners present were:
 Chairman Francis W. O'Brien
 Commissioner Joseph P. Shea
 Commissioner Peter H. Collins

Chairman O'Brien called the meeting to order at 1:00 pm.

Dale Kurtz, Veterans' Services Advocate, led the recitation of the Pledge of Allegiance.

A motion was made by Commissioner Shea, seconded by Commissioner Collins and

VOTED: To approve the Minutes of the Meeting of December 12, 2018 as submitted

John Vignoni, Maintenance Supervisor, presented the Capital Improvements Report. He reported on Superior Court. Facilities Maintenance staff is painting the insurance hearing room. He reported on Dedham District Court. Facilities Maintenance staff repaired damaged tile and carpeted floor areas. Mr. Vignoni reported on the Administration Building. Facilities Maintenance staff completed work in the Office of the Manager of Personnel.

Chairman O'Brien asked for public comments. There were no public comments.

Chairman O'Brien stated the Board executed personnel matters as follows:

Col. #9 – Agricultural High School

Notice of Change of Address for Geoffrey P. Catania effective 12/10/18

Notice of Contingency Employment for Donald P. Delpha - On Call, effective 12/20/18

Col. #7 – Engineering

Notice of Promotion for Christopher Perry to Senior Survey Chief, effective 9/1/2018

The Board executed payroll warrants as follows:

19-24	Payroll – County	132,594.23
19-24	Medicare – County	1,682.75
19-24	Payroll – School	299,370.03
19-24	Medicare – School	4,024.85

The Board executed expense warrants as follows:

Attachments: none

12-03-19

Expense – County

501,322.68

Chairman O'Brien stated no contracts were awarded on Wednesday, December 19, 2018 as noted on Exhibit B.

Chairman O'Brien stated there are bid openings on Wednesday, December 19, 2018 as noted on Exhibit A.

Dale Kurtz presented the Report of the Veterans' Services Advocate as detailed in Exhibit C.

Chairman O'Brien thanked Mr. Kurtz for his report.

Mr. Hegarty presented the Report of the County Director. He reported on the FY20 Budget. Mr. Hegarty stated all preliminary work on the new budget format is complete. He stated the county's consultant is in possession of the document. The consultant will lock formulas and cells. The project is on schedule. When the consultant completes his work Mr. Hegarty will convene a meeting of departments and the consultant to train and familiarize employees with the new budget document.

He reported on the employee handbook. Counsel is completing the handbook review and will return to Mr. Hegarty when finished. Mr. Hegarty will distribute the handbook to departments for review.

Mr. Hegarty announced a January 8, 2019 meeting of Massachusetts Association of County Commissioners. He stated the agenda will include a legislative planning session.

He reported on Mayflower Municipal Health Group (MMHG). Mr. Hegarty stated more than 500 individuals subscribed to the Blue Cross/Blue Shield 20/20 Vision plan. He stated BC/BS will issue enrollment cards to subscribers. Mr. Hegarty stated Michelle Labadini, Manager of Personnel Services, will be ready to assist those Norfolk County subscribers who do not receive an enrollment card.

Mr. Hegarty reported on procurement. He stated Nancy McNealy, Chief Procurement Officer, is preparing bid specifications for the Administration roof project. Mr. Hegarty stated ideally the project will be complete by June 30, 2019.

Chairman O'Brien asked about the Registry of Deeds interior repair project. Mr. Hegarty stated the County Electrician is working the contractor. Chairman O'Brien directed Mr. Hegarty to have the County Electrician report on the project at the next Commissioners' Meeting.

Michael Mullen, Assistant County Director, reported on the Randolph, Avon, and Holbrook Public Health Grant Program. He stated the participating towns held a Senior Health Fair in Randolph. Over 30 seniors attended the health fair. Several area state representatives attended the program. Mr. Mullen stated the program received positive local media coverage.

A motion was made by Commissioner Shea, seconded by Commissioner Collins to enter into Executive Session to be held under Purpose 7, for the review of Executive Session Minutes of December 12, 2018, such executive session having been held pursuant M.G.L.c.30A sec 21(a)(7) to comply with, or act under authority of, any general or special law, specifically M.G.L. c30A sections 22(f) and (g), which executive session related to the review, approval and/or

consideration for disclosure or continued non-disclosure of minutes from an executive session which had been held on December 5, 2018.

Chairman O'Brien called the roll and

Commissioner Collins voted "yes"

Commissioner Shea voted "yes"

Chairman O'Brien voted "yes"

VOTED: to go into executive session at 1:25 pm

The Commissioners reconvened in Open Session at 1:30 pm.

Ms. McNealy opened bids as detailed in Exhibit A.

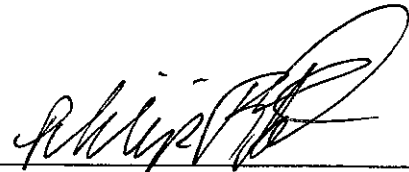
Chairman O'Brien wished the Commissioners' staff a Merry Christmas and Happy Holiday Season.

There being no further business to come before the meeting, a motion was made by Commissioner Collins, seconded by Commissioner Shea and the Commissioners unanimously.

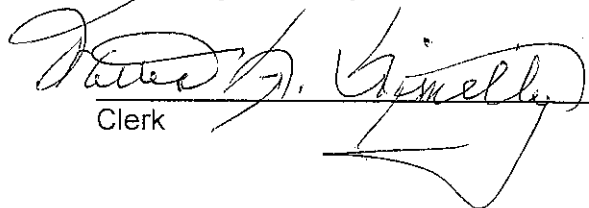
VOTED: to adjourn the meeting

Meeting adjourned at 1:35 pm

ATTEST:



Recording Secretary



Clerk

EXHIBIT A
BID OPENINGS
DECEMBER 19, 2018

Sealed bids were publicly opened at 1:30 PM at the Norfolk County Commissioners meeting, pursuant, to Chapter 30B of the MGL's.

**1. 2016 2.8L DIESEL COLORADO ENGINE FOR THE NORFOLK COUNTY
AGRICULTURAL HIGH SCHOOL**

Creative Custom Products, Phoenix Arizona

as per bid submitted
in the amount of
\$28,950.00 per engine
Total price for 5 engines
\$144,750.00

EXHIBIT B

AWARDING OF CONTRACTS

DECEMBER 19, 2018

It was moved by Commissioner Shea, seconded by Commissioner Collins and unanimously:

VOTED: to award the following contract(s)

No contracts were awarded.

Norfolk County Veterans Advocate
Commissioners' Report
19 December 2018

The Norfolk County Veteran Service Advocate maintains contact and more importantly relationships with all VSO's within the county as well as VSO's throughout the state and other vital contacts for the service of our veterans.

Have had an increase in 'out of town' claims processed through my office.

Working with Avon and Franklin Councils on Aging to find housing for multiple veterans.

Provided over 450 Holiday Cards and donations to 'Cape Cod Care 4 Troops'.

Was a guest speaker at recent Avon Council on Aging Luncheon. Presented 4 Vietnam Commemorative Lapel Pins to Veterans and 6 Commemorative Lapel Pins to spouses of Vietnam Veterans. Presented information about State and Federal benefits for veterans. Presentation was taped for local TV.

Have scheduled mentors for Dedham Veterans Court to be interviewed on Franklin Veterans Call TV program.

Have begun process of re-certifying all CH 115 clients for January.

Working through a significant change in VA Pension Claim processing.

As always, helping veterans.