

COMMONWEALTH OF MASSACHUSETTS

COUNTY OF NORFOLK

BID PROPOSAL

Sealed bids will be received at the office of the Norfolk County Commissioners, Administration Building, 614 High Street, PO Box 310, Dedham, MA 02027; for: **SURPLUS EQUIPMENT FOR THE COUNTY OF NORFOLK**

To be considered bids must be received by **11:30 AM** on **SEPTEMBER 26, 2012** at which time and place they will be publicly opened and read. Envelopes containing bids must be clearly marked on the outside "Bid" for:

SURPLUS EQUIPMENT FOR THE COUNTY OF NORFOLK

Bids received after the hour named will not be accepted.

Bidding procedures shall be in accordance with the General Laws, Chapter 30B and 32B as most recently amended, and other applicable laws.

Details of the contract requirements and specifications shall be obtained at the Commissioner's Office (**PURCHASING**) in the Administration Building, second floor, between the hours of 8:30 AM and 3:30PM.

The Norfolk County Commissioners reserve the right to accept or reject any or all bids; or to accept any bid or portion thereof, deemed by them to be in the best interest of the County.

Bidders are put on notice that the Commissioners neither individually nor collectively are to be contacted, nor will they discuss any bids prior to the scheduled opening. Prior questions or concerns about the bids should be presented to Nancy R. McNealy, Chief Procurement Officer.

Francis W. O'Brien, Chairman

John M. Gillis

Peter H. Collins

NORFOLK COUNTY COMMISSIONERS

SURPLUS FY13-1

ITEM #	QUANTITY	DESCRIPTION	CONDITON	PRICE
Maintenance				
1	1	1994 CHEVY VAN 70732 MILEAGE VIN #1GECG25ORF179920	Parts Only	_____
2	1	Brother Intellifax 2820	Good	_____
3	1	Canon Image Runner 2270	Poor	_____
Registry of Deeds				
4	1 box/42	Mice IBM/Dell PS2	Fair to Good	_____
5	5 boxes/60	Keyboards Dell PS2	Fair to Good	_____
6	13	Imprinters Axlohm	Fair to Good	_____
7	1	Printer HP Photosmart 7760	Fair to Good	_____
8	1	Printer Epson Stylus color 900	Fair to Good	_____
9	1	Printer HP Laserjet 3600dn	Fair to Good	_____
10	1	Fax Canon Laserclass 710	Fair to Good	_____
11	2	Printer IBM Laserjet 1352	Fair to Good	_____
12	2	Printer IBM Laserjet 1140	Fair to Good	_____
13	1	Printer IBM Laserjet 1372	Fair to Good	_____
14	2	Printer IBM Laserjet 1145	Fair to Good	_____
15	1	Scanner Panasonic kv ss6055	Fair to Good	_____
16	10	GPR-14 toner for canon copier	Good	_____
17	3	GPR-4 toner for canon copier	Good	_____
18	1	1352 IBM fuser	Good	_____

COUNTY OF NORFOLK

REGISTRATION INFORMATION

DATE: _____

NAME OF BIDDER

TITLE

COMPANY

ADDRESS

CITY, STATE, ZIP

TELEPHONE #

FAX #

E-MAIL ADDRESS

FEDERAL IDENTIFICATION # OR SOCIAL SECURITY #

IF CORPORATION:

1. GIVE YOUR CORRECT CORPORATE NAME _____
2. STATE OF CORPORATION _____
3. IF FOREIGN CORPORATION, GIVE MASS REGISTRATION DATE _____
4. IF COMPANY GIVE OWNER'S NAME & TITLE _____
5. IF PARTNERSHIP, GIVE NAMES & ADDRESSES OF PARTNERS _____

IF TRUST OR LEGAL ENTITY, GIVE NAMES AND ADDRESSES OF TRUST OR LEGAL ENTITIES

IMPORTANT

FAILURE TO COMPLY WITH THE ABOVE MAY RESULT IN A LOSS OF CONTRACT